



# City Council Meeting May 14, 2024 Item No. 15 Staff Report

BOULDER CITY  
CITY COUNCIL

MAYOR  
JOE HARDY

COUNCIL MEMBERS:  
COKIE BOOTH  
MATT FOX  
SHERRI JORGENSEN  
STEVE WALTON



MEETING LOCATION:  
CITY COUNCIL CHAMBER  
401 CALIFORNIA AVENUE  
BOULDER CITY, NV 89005

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ACTING CITY MANAGER:  
MICHAEL MAYS, AICP

CITY ATTORNEY:  
BRITTANY LEE WALKER, ESQ

CITY CLERK:  
TAMI MCKAY, MMC, CPO

COMMUNITY DEVELOPMENT DIRECTOR:  
MICHAEL MAYS, AICP

ACTING PUBLIC WORKS DIRECTOR:  
JIM KEANE, PE

UTILITIES DIRECTOR:  
JOSEPH STUBITZ, PE

POLICE CHIEF:  
TIM SHEA

ACTING FIRE CHIEF:  
GREG CHESSER, CFO

FINANCE DIRECTOR:  
CYNTHIA SNEED, CPA, CGFM

PARKS & RECREATION DIRECTOR:  
JULIE CALLOWAY, CPRP

TO: Mayor and City Council

FROM: Michael Mays, Acting City Manager

DATE: May 14, 2024

## SUBJECT:

For possible action: Discussion and direction regarding the recruitment process for selection of a new City Manager to include the possible selection of an executive search firm including without limitation, Raftelis, Strategic Government Resources, Developmental Associates, LLC, GovHR and Ralph Andersen & Associates

## Business Impact Statement:

This action will not have a significant economic impact on business and will not directly restrict the formation, operation, or expansion of a business.

## Action Requested:

That the City Council provide staff direction regarding the recruitment process for selection of a new City Manager to include the possible selection of an executive search firm to conduct the recruitment for the vacant City Manager position.

## Overview:

- City Manager Taylour Tedder's last day with the City was May 8, 2024.
- An executive recruitment firm can handle the search process, vetting of candidates, and conducting candidate interviews with the City Council, among other services.
- Before his departure, City Manager Tedder reached out to six highly respected executive search firms known for their work in local government recruitment.
- Four firms (Raftelis, Strategic Government Resources, Developmental Associates, LLC, GovHR and Ralph Andersen & Associates) provided information to the City.
- The information provided by those firms is included as part of this

agenda item.

Background Information:

City Manager Taylour Tedder's last day was May 8, 2024. An executive recruitment firm will best serve the City in its search for the next City Manager. The recruitment firm leverages an extensive network to reach potential applicants nationwide and provides structure and direction throughout the process. Six firms were contacted for information. Raftelis, SGR, Developmental Associates, GovHR, and Ralph Andersen & Associates provided information which is included as attachments.

Financial:

The executive recruitment services offered are expected to cost \$20,000 - \$34,700.

Department Recommendation: Staff is seeking direction recruitment process for selection of a new City Manager to include the selection of an executive search firm to conduct the recruitment process for the vacant City Manager position.

Attachments:

1. Raftelis Proposal
2. Raftelis Information
3. Raftelis Sample Brochure
4. SGR Proposal
5. Developmental Associates LLC Proposal
6. Developmental Associates LLC Sample Brochure
7. GovHR Recruitment Services Brochure
8. Ralph Anderson & Associates Proposal